

Performance Report 2021

Volunteering Hawkes Bay is an independent non-profit organisation that provides a service to all sectors in the community whose prime focus is with volunteers.

Referral Service

- Value volunteers with recognition for their efforts to their causes. Provide information on their rights, responsibilities and expectations when volunteering.
- Support community organisations to engage volunteers and provide the necessary training, support and resources to do so.
- Connect businesses, schools to engage in volunteer opportunities that benefit the community. Work collaboratively to connect volunteers to their best match for volunteering based on their interests and employment status. Find opportunities for students and those with disabilities or special needs, in a non-judgmental way.

Training

- Volunteer management
- External resources from Exult, Inspiring Communities, workshops and shared webinars
- Mentoring support

We have a wide range of expertise available from various professionals to support our members in governance, management and volunteer management matters.

Advice & Information

Provide information about volunteer management, recruitment, rights and responsibilities, code of practice as found on our website https://volunteeringhb.org.nz/

Promote Volunteering

Looking out for trends, new legislation, connecting with the community on Social Media. Network with key agencies and stakeholders, funders, councils and other government agencies such as DHB, MSD and Civil Defence.

Celebrate Volunteering

Coordinate events to acknowledge and celebrate the importance of volunteers and volunteering, specifically during National Volunteer Week by hosting the Hawke's Bay Volunteer Excellence Awards, International Volunteer Day and International Managers Day. Other promotional dates to remember are micro volunteering Day and Student Volunteer Week.

Telling the stories of our volunteers in social media and the newspaper also gains momentum of volunteer awareness.

Networking

Volunteering happens everywhere. We have extensive networks of organisations and stakeholders to create great connections within the sector.

Additional Information

Email: Leanne Collins manager@volunteeringhb.org.nz

Website: www.volunteeringhb.org.nz Phone: 06 391 5476 / 022 503 9271

Facebook: www.facebook/volunteeringhb.org.nz

Address: 200 Market Street North, Hastings 4122 (The Hive)

Entity Information

olunteering Hawkes Bay For the year ended 30 June 2021

Legal Name of Entity:

Volunteering Hawkes Bay

Entity Type & Legal Basis

Charitable Trust 534966 Charities Services Registration No. CC33912

Entity's Purpose or Mission

Valued. Supported. Connected

Statement of Service Performance

Volunteering Hawkes Bay For the year ended 30 June 2021

Impact of Covid 19 since July 2020

Covid 19 in 2020 had a major impact on our statistics as events and volunteering as we know it came to a halt. Supporting our members via email, phone and zoom meetings as support were all we could provide for a few months. Working from home became the new way to work and our involvement with Civil Defence provided us with a new category to add to our roles. 150 Volunteers were sought at the Civil Defences request to be able to assist in the community with food deliveries, meals on wheels and other assigned help. An additional 20 trainee nurses and their staff were assigned to DHB to assist with roles in the hospital, doctor's surgeries and on the ground testing stations. Unfortunately, nearly all the volunteers we could provide were not required due to City Council staff managing the load.

Later in the year Civil Defence apologised and asked to develop a memorandum of understanding with them for any future emergency including earthquake, floods, tsunami and pandemics such as Covid.

Volunteering NZ reached out to our national Managers as support and met every week to ensure everyone was ok and that similar requests from Civil Defence were in align with others. These meetings continue fortnightly to this day and have been the best sharing of resources, support, friendships and developing of ideas for our future.

Delta variant exposed in Auckland meant a direct response in Alert 4 and a further 85 volunteers were on standby should they be needed in Hawkes' Bay. Civil Defence see our role as coordinating volunteers for the not-for-profit organisations and are impressed with our new database that we moved to in January.

Although it has been business as usual but not usual, it is now our "new norm". We did not have to use the subsidy due to safe and secure existing funding. An opportunity through Department of Internal Affairs Covid 19 Fund allowed us to source a contractor for our Social-Media, marketing and promotional work.

Description of Entity's Outcomes

- · Connected volunteers with community organisations.
- Sourced and supported community organisations to engage volunteers.
- Connected with managers and coordinators at monthly meetings with guest speakers
- · Celebrated volunteers and managers of volunteers.
- Increased the number of community stakeholders

Description and Quantification of the Entity's Outputs

1. Connected volunteers with community organisation

Volunteers come to VHB mostly online to register their interest in the variety of volunteer opportunities offered in the categories of health, arts, social services, education, recreation, and environment, etc. (42 categories on our Next Solutions database) Now Connect database has 30.

Highest Matched Referrals

Highest Matched Referrals made to organisations	2021 from our new Connect database Jan-June	Highest matched Referrals made to organisations 2020	Last year 2020
Age Concern Napier/HB	35	Volunteering HB (Covid)	142
Red Cross	19	VHB	113
Volunteering Hawkes Bay	16	Red Cross	36
Dress for Success	13	Citizens Advice Bureau Napier	30
Forest and Bird	11	FENZ	29
Environment Centre	11	Cranford Hospice	19
HB Knowledge Bank	10	Age Concern Napier	17
Samaritans	10	Environment Centre	17
Dementia HB	10	SPCA Napier	13
Citizens Advice Napier	9	Special Children's Christmas Parties	13
Cranford Hospice	9	Te Whakaritorito Trust	13
VHB (Covid)	6	Creative Arts Napier	12
Art Deco	6	Leg Up Trust	12
Star Jam	6	National Aquarium	12

Due to changing over databases we can only provide accurate statistics since January 2021. The database chosen is the database used by other Volunteer Centres to allow for measuring nationally. Since January, all data is accurate and measurable. Our organisation and volunteer information is incomplete and missing 6 months of data.

Referral Statistics

Referrals Statistics	Current year 2021	Last year 2020
Referrals	340	612
Organisations	183	153
New Members	23	16

Top 10 Categories

Top 10 Categories Out of 30	Jan-Jun 2021 (6 months) New database	Old database Top 10 Categories Out of 42	2020 (I year)
Social Support	29	Community Help	237
Conservation	25	Emergency Services	55
Committee and Board	25	Events	39
Emergency Service	23	Urgent Roles/Admin	38
Youth and Children	21	Op Shops/ 2nd hand	32
Retail	18	Environment	30
Mentoring	15	Children	28
Practical Help	14	Drivers	27
Compassion	14	Cooking/Baking	22
Animal Care	11	Older People	18

2. Supported community organisations to engage volunteers

- Worked with Hastings Girls High and Taradale High careers and outreach groups by providing information, power point and discussions around volunteering.
- Attended EIT open Days to promote volunteering. Have increased the classes to work with including the migrant students seeking volunteering before acquiring their work permits.
- Liaised with organisations to ascertain volunteering needs, updated job opportunities and created partnerships with employment and disability groups such a Habit, Work-bridge, First Choice Employment and Ignite Youth Employment.
- Referred volunteers to member organisations. From July 1st, 2020, we had the database Next Solutions, although the information was able to be sourced it was not entirely user friendly nor accurate at times. The process to register a volunteer was complex and not user friendly. It was decided to look at the database Connect that 6 other volunteer centres in New Zealand were currently using. The cost benefits were wonderful and the plans to transition over were set for the end of the year.
- · Provided information, events, training and resource,

- webinars on our website, face book, newsletters and emails.
- Provided webinars for short courses for community organisations on our website and face book. This sharing of resources is proving positive.
- Our Building Bridges Conference that was so successful in 2019 had been cancelled, re-scheduled and cancelled again due to Covid 19.

3. Celebrate volunteers and managers of volunteers

A successful Volunteer Excellence Awards was held in June with 36 nominees for 4 Awards.

Categories were Individual, Team and Governance and Youth volunteers were able to attend free of charge. Napier City Council and Hastings District Masonic Trust sponsored our lunchtime with Mayor Sandra Hazelhurst attending. Department of Internal Affairs had Norman Apirana attend as the rest of this funded event was paid for by our Support for Volunteering Fund.

National Volunteer Week, International Volunteer Day and International Managers Day were all recognised in social media, library displays and within individual organisations.

Additional Output Measures

Network with stakeholders in the community

Employee Volunteering programme

Developing this pilot project has been completed with advice and support from Volunteering Wellington who have brokered this process for 11 years. With 7 reputable businesses waiting to partake in the Hawke's Bay programme. It is necessary to employ a part time coordinator to manage this programme due to the consultation, brokering and time involved with each client. It is very exciting to be part of a new service for Hawke's Bay and progress will be provided next year.

An increase in businesses contacting Volunteering Hawkes Bay proves our service for businesses is known in he community. Cedenco, Ignite Youth Employment, Habit, Porters Hotel are all new businesses wanting to assist with help for community groups in the future.

Safer Hastings Strategic Group and Older Persons sub-group

Being a member of the Safer Hastings Coalition through the Hastings District Council has opened many avenues for connecting and collaborating with a variety of attendees from ACC, DHB, MSD Police and Fire and of course helping agencies from our local community. With 5 Goals to be achieved including connecting agencies and communities, Safe and Healthy homes, Safe Roads, People in Hastings feel safe and People are free from addiction related harm. Our interacting in each of these goals is gaining momentum and value.

Civil Defence and District Health Board

A Memorandum of Understanding is being developed between Volunteering Hawkes Bay and Civil Defence as recognition of the contribution Volunteering Hawkes Bay could add value to in emergency situations. Relationships with DHB are also being developed for ongoing assistance when hospitals are under stress.

MultiCultural Association

Volunteering Hawkes Bay judged the restaurant category for the Multicultural association and attended the awards ceremony. A relationship with the multicultural association remains strong and beneficial to both organisations.

VCNA AND VNZ

Our 18 Volunteer Centres are members of Volunteering NZ and have increased our connections, resources, guidance, friendships and shared knowledge to be further beneficial to each other rather than re-inventing the wheel. Volunteering Hawkes Bay is a member of the sub-groups for Key messaging and marketing and Youth/Student volunteering and part of the train the Trainers programme was well underway just has Covid 19 developed again, yet another set back.

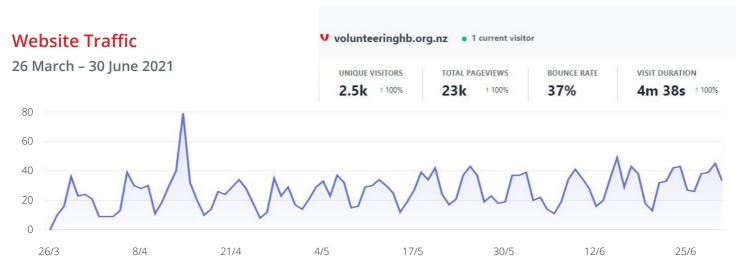
Volunteering Hawkes Bay Board of Trustees and Staff

Extensive work on the strategic plan has brought about a new direction and intense change to how volunteering is recognised in the Hawke's Bay community. Our new mission Valued. Supported. Connected, clearly defines the goals of what is to be achieved over the next few years. A special mention to Jenny Grace for facilitating the Board through this process.

Renata Lehmann founder and former Manager of Volunteering Hawkes Bay for 15 years decided to retire in December 2020. It was decided Renata's administrative position be assigned to a contractor Avril Sievright as a Book-Keeper. Leanne Collins has managed the organisation on her own and will be gaining a volunteer to assist with the database activity and another contractor Mark Jackson will be providing the promotional, stories and social media management.

Partnerships/collaboration with:

- · Liaison with our member organisations
- · EIT Open Days
- Multicultural Association International Cultures Day
- Coordinators and Managers Monthly Meetings
- · Volunteer Centre Network
- Community Networkers Meetings
- · Health and Disability Agencies
- Ministry of Social Development
- Department of Internal Affairs
- · Radio Kidnappers
- · The Hive tenants and businesses
- · Hawkes Bay Business Association
- Pure Catering

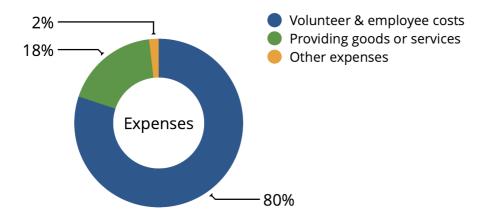


Statement of Service Performance

Volunteering Hawkes Bay For the year ended 30 June 2021

'How was it funded?' and 'What did it cost?'

	NOTES	2021	2020
Revenue			
Donations, fundraising and other similar revenue			
Fundraising Revenue		90,455	91,888
Total Donations, fundraising and other similar revenue		90,455	91,888
Fees, subscriptions and other revenue from members	1	-	2,370
Revenue from providing goods or services	1	-	5,668
Interest, dividends and other investment revenue	1	26	530
Other revenue	1	166	-
Total Revenue		90,647	100,456
expenses			
Volunteer and employee related costs	2	82,127	82,319
Costs related to providing goods or service	2	18,551	15,687
Other expenses	2	1,885	1,920
Total Expenses		102,564	99,927
Surplus/(Deficit) for the Year		(11,916)	529



Statement of Financial Position

Volunteering Hawkes Bay As at 30 June 2021

'What the entity owns?' and 'What the entity owes?'

	NOTES	30 JUN 2021	30 JUN 2020
Assets			
Current Assets			
Bank accounts and cash	3	38,913	31,014
Other Current Assets			
Current assets		979	799
Total Other Current Assets		979	799
Total Current Assets		39,892	31,813
Non-Current Assets			
Property, Plant and Equipment	4	239	324
Total Non-Current Assets		239	324
Total Assets		40,131	32,137
Liabilities			
Current Liabilities			
Creditors and accrued expenses	5	6,866	2,633
Employee costs payable	5	5,809	4,406
Unused donations and grants with conditions	5	20,027	5,752
Total Current Liabilities		32,702	12,792
Total Liabilities		32,702	12,792
Total Assets less Total Liabilities (Net Assets)		7,429	19,345
Accumulated Funds			
Accumulated surpluses or (deficits)	6	7,429	19,345
Total Accumulated Funds		7,429	19,345

Statement of Cash Flows

Volunteering Hawkes Bay For the year ended 30 June 2021

	2021	2020
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	116,462	102,948
Fees, subscriptions and other receipts from members	-	3,588
Interest, dividends and other investment receipts	26	530
Cash receipts from other operating activities	154	-
GST	(8,798)	(9,370)
Payments to suppliers and employees	(99,944)	(104,000)
Total Cash Flows from Operating Activities	7,899	(6,305)
Cash Flows from Investing and Financing Activities Receipts from sale of investments	-	35,000
Payments to purchase investments	-	(35,000)
Total Cash Flows from Investing and Financing Activities	-	-
Net Increase/(Decrease) in Cash	7,899	(6,305)
Bank Accounts and Cash		
Opening cash	31,014	37,319
Net change in cash for period	7,000	31,313
	7,899	(6,305)

Statement of Accounting Policies

Volunteering Hawkes Bay For the year ended 30 June 2021

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Grants and Donations

Grant and Donation income is accounted for depending on whether or not it has a "use or return" condition attached. The revenue is recorded as income when the cash is received. Where income includes a use or return condition, it is recorded in Xero in the Statement of Financial Performance as the total amount received where it is tracked and expenses deducted therefrom reducing the recorded liability as the performance conditions are met. Note 1 to the Performance Reports shows the Individual grants or donations received in total less the opening and closing liability "unused grant or donation".

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Plant and Equipment

All fixed assets are recorded at cost less depreciation. The entity has the following asset classes: Furniture and Fittings 18% Diminishing Value Computer Equipment 33% Diminishing Value

Income Tax

Volunteering Hawkes Bay is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Volunteering Hawkes Bay For the year ended 30 June 2021

	2021	202
Analysis of Revenue		
Oonations, fundraising and other similar revenue		
Department of Internal Affairs - COGS	5,000	5,00
Department of Internal Affairs - Lotteries Grant	30,000	25,00
Department of Internal Affairs - SVF Fund	41,211	41,2
Donations	-	-
Eastern & Central Community Trust	5,000	7,00
Infinity Foundation	-	43
Napier City Council Community Grant	2,000	50
Pub Charity	13,519	10,00
T R Moore Trust	7,000	
Unused grants or donations with repayment conditions Grants - Current Year	(20,027)	(5,75
Unused grants or Donations with Repayment conditions prior year	5,752	6,4
Volunteer awards event Income	1,000	2,00
Total Donations, fundraising and other similar revenue	90,455	91,88
ees, subscriptions and other revenue from members		
Membership Subscriptions	-	2,3
Total Fees, subscriptions and other revenue from members	-	
	-	2,37
Total Fees, subscriptions and other revenue from members Revenue from providing goods or services	- -	2,37 5,66 5,6 6
Total Fees, subscriptions and other revenue from members Revenue from providing goods or services Professional and Training Income Total Revenue from providing goods or services Interest, dividends and other investment revenue	-	2,37 5,66 5,66
Total Fees, subscriptions and other revenue from members Revenue from providing goods or services Professional and Training Income Total Revenue from providing goods or services Interest, dividends and other investment revenue Interest Income	- 26	2,37 5,66 5,66
Total Fees, subscriptions and other revenue from members Revenue from providing goods or services Professional and Training Income Total Revenue from providing goods or services Interest, dividends and other investment revenue	-	2,3 5,66 5,66
Total Fees, subscriptions and other revenue from members Revenue from providing goods or services Professional and Training Income Total Revenue from providing goods or services Interest, dividends and other investment revenue Interest Income	- 26	2,3 5,60 5,6 0
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Total Fees, subscriptions and other revenue from members Revenue from providing goods or services Professional and Training Income Total Revenue from providing goods or services Interest, dividends and other investment revenue Interest Income Total Interest, dividends and other investment revenue Other revenue Other Revenue Total Other revenue Analysis of Expenses Volunteer and employee related costs Board Expenses Mileage Salaries	26 26 166 166 2021	2,37 5,66 5,66 53 20 24 54 79,28
Total Fees, subscriptions and other revenue from members Revenue from providing goods or services Professional and Training Income Total Revenue from providing goods or services Interest, dividends and other investment revenue Interest Income Total Interest, dividends and other investment revenue Other revenue Other Revenue Total Other revenue Analysis of Expenses Yolunteer and employee related costs Board Expenses Mileage Salaries Travel	26 26 166 166 2021 66 - 81,252	2,37 5,66 5,66 53 53 202 24 54 79,28 80
Total Fees, subscriptions and other revenue from members Revenue from providing goods or services Professional and Training Income Total Revenue from providing goods or services Interest, dividends and other investment revenue Interest Income Total Interest, dividends and other investment revenue Other revenue Other Revenue Total Other revenue Analysis of Expenses Volunteer and employee related costs Board Expenses Mileage Salaries	26 26 166 166 2021	2,37 5,66 5,66 53 53 202 24 54 79,28

Administration Fees 3,330 Advertising and Promotion 2,030 1,46 Bad Debt - 9 Entertatiment 208 11 Equipment under \$500 410 44 General Expenses 740 3 Grant Repayment - 5 Parking Lease 762 76 Pohone and Internet 935 1,31 Postage & Stationery 36 44 Power 246 56 Project Expenses 3,408 2,76 Project Expenses 3,408 2,76 Project Expenses 4,109 3,51 Rental expense 4,109 3,51 Repairs and Maintenance 22 5 Webhosting Fees and Subscriptions 617 1,33 Xeros oftware fees 408 55 Total Costs related to providing goods or services 18,55 15 Total Cotter expenses 1,80 1,80 Depreciation - Office furniture 85 12 <	ACC Levies	414	
Advertising and Promotion 2,030 1.44 Bad Debt - 92 Entertainment 208 31 Equipment under \$500 410 44 General Expenses 740 33 Grant Repayment - 35 Parking Lease 762 77 Phone and Internet 935 1,33 Postage & Stationery 36 41 Power 246 55 Project Expenses 3,408 2,78 Printing and Photocopying 876 77 Rental expense 4,109 3,57 Repairs and Maintenance 22 5 Webhosting Fees and Subscriptions 617 1,33 Xeros oftware fees 4,08 55 Total Cots related to providing goods or services 18,55 15,66 Obter expenses 1,80 1,86 Oberecation - Office furniture 85 1 Total Current Assets 202 27,56 SBS Call Account 38,562			
Bad Debt - 98 Entertainment 208 11 Equipment under \$500 410 44 General Expenses 740 33 Grant Repayment - 5 Parking Lease 762 76 Phone and Internet 935 1,3 Postage & Stationery 36 41 Power 246 55 Project Expenses 3,408 2,78 Printing and Photocopying 876 78 Rental expense 4,109 3,55 Repairs and Maintenance 22 25 Webhosting Fees and Subscriptions 617 1,33 Xero software fees 408 55 Total Costs related to providing goods or services 18,55 15,66 Obter expenses 1,805 12 Audit Fees 1,80 1,80 Depreciation - Office furniture 85 1,20 Experciation - Office furniture 85 1,20 SBS Call Account 38,562	Advertising and Promotion		1,46
Equipment under \$500 410 44 General Expenses 740 34 Grant Repayment - 5 Parking Lease 762 77 Phone and Internet 935 1,3 Postage & Stationery 36 44 Power 246 56 Project Expenses 3,408 2,76 Printing and Photocopying 876 77 Rental expense 4,109 3,55 Repairs and Maintenance 22 23 Webhosting Fees and Subscriptions 617 1,33 Xero software fees 408 55 Total Costs related to providing goods or services 18,551 15,68 Obstrer expenses 18,551 15,68 Obstrer expenses 18,551 1,80 1,80 Obstrer expenses 1,80 1,80 1,80 1,80 Obstrer expenses 1,80 1,80 1,80 1,80 1,80 1,80 1,80 1,80 1,80 1,80 1,80		· -	92
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Grant Repayment -	Equipment under \$500	410	48
Parking Lease 762 762 Phone and Internet 935 1,37 Postage & Stationery 36 44 Power 246 50 Project Expenses 3,408 2,78 Printing and Photocopying 376 78 Rental expense 4,109 3,57 Repairs and Maintenance 22 9 Webhosting Fees and Subscriptions 617 1,33 Xero software fees 408 57 Total Costs related to providing goods or services 18,55 15,68 Other expenses 1,800 1,800 Depreciation - Office furniture 85 12 Total Other expenses 1,805 1,80 Total Current Assets 2021 202 SBS Call Account 38,562 27,56 SBS Cheque Account 38,562 27,56 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments 979 79 To	General Expenses	740	34
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Rental expense 4,109 3,57 Repairs and Maintenance 22 9 Webhosting Fees and Subscriptions 617 1,33 Xero software fees 408 57 Total Costs related to providing goods or services 18,551 15,68 Other expenses 1,800 1,80 Depreciation - Office furniture 85 12 Total Other expenses 1,885 1,92 ***Total Other expenses 2021 202 ***Total Current Assets ***SBS Call Account 38,562 27,56 **SBS Cheque Account 38,562 27,56 **SBS Pettycash 130 18 **Total Bank accounts and cash 38,913 31,01 **Debtors and prepayments 979 79 **Total Debtors and prepayments 979 79	Project Expenses	3,408	2,78
Repairs and Maintenance 22 9 Webhosting Fees and Subscriptions 617 1,33 Xero software fees 408 57 Total Costs related to providing goods or services 18,551 15,68 Other expenses 1,800 1,80 Depreciation - Office furniture 85 12 Total Other expenses 1,885 1,92 Total Current Assets Bank accounts and cash 38,562 27,56 SBS Cheque Account 38,562 27,56 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments 979 79 Total Debtors and prepayments 979 79	Printing and Photocopying	876	78
Webhosting Fees and Subscriptions 617 1,33 Xero software fees 408 57 Total Costs related to providing goods or services 18,551 15,68 Other expenses 1,800 1,800 Audit Fees 1,800 1,800 Depreciation - Office furniture 85 12 Total Other expenses 1,885 1,92 Total Current Assets SBS Call Accounts and cash 38,562 27,56 SBS Cheque Account 38,562 27,56 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments 979 79 Total Debtors and prepayments 979 79	Rental expense	4,109	3,57
Xero software fees 408 57 Total Costs related to providing goods or services 18,551 15,68 Other expenses 1,800 1,800 1,800 Depreciation - Office furniture 85 12 Total Other expenses 1,885 1,92 Total Current Assets Bank accounts and cash 38,562 27,56 SBS Call Account 38,562 27,56 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments GST 979 79 Total Debtors and prepayments 979 79	Repairs and Maintenance	22	9
Total Costs related to providing goods or services 18,551 15,68 Other expenses 200 Audit Fees 1,800 1,800 1,805 12 Total Other expenses 1,885 1,92 1,92 Total Current Assets Bank accounts and cash SBS Call Account 38,562 27,56 SBS Cheque Account 221 3,26 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments 979 79 Total Debtors and prepayments 979 79 Total Debtors and prepayments 979 79	Webhosting Fees and Subscriptions	617	1,33
Other expenses Audit Fees 1,800 1,80 Depreciation - Office furniture 85 12 Total Other expenses 1,885 1,92 Total Current Assets Bank accounts and cash SBS Call Account 38,562 27,56 SBS Cheque Account 221 3,26 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments 979 79 Total Debtors and prepayments 979 79	Xero software fees	408	57
Audit Fees 1,800 1,800 Depreciation - Office furniture 85 12 Total Other expenses 1,885 1,92 Total Current Assets Sank accounts and cash SBS Call Account 38,562 27,56 SBS Cheque Account 221 3,26 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments 979 79 Total Debtors and prepayments 979 79 Total Debtors and prepayments 979 79	Total Costs related to providing goods or services	18,551	15,68
Depreciation - Office furniture 85 12 Total Other expenses 1,885 1,92 Total Current Assets Bank accounts and cash SBS Call Account 38,562 27,56 SBS Cheque Account 221 3,26 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments 979 79 Total Debtors and prepayments 979 79 Total Debtors and prepayments 979 79	Other expenses		
Total Other expenses 1,885 1,92 Total Current Assets 2021 2022 Bank accounts and cash 38,562 27,56 SBS Call Account 38,562 27,56 SBS Cheque Account 221 3,26 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments 979 79 Total Debtors and prepayments 979 79 Total Debtors and prepayments 979 79	Audit Fees	1,800	1,80
2021 2022 Total Current Assets Bank accounts and cash SBS Call Account 38,562 27,56 SBS Cheque Account 221 3,26 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments 979 79 Total Debtors and prepayments 979 79 Total Debtors and prepayments 979 79	Depreciation - Office furniture	85	12
Total Current Assets Bank accounts and cash SBS Call Account 38,562 27,56 SBS Cheque Account 221 3,26 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments GST 979 79 Total Debtors and prepayments 979 79	Total Other expenses	1,885	1,92
Bank accounts and cash SBS Call Account SBS Cheque Account SBS Pettycash Total Bank accounts and cash Debtors and prepayments GST Total Debtors and prepayments 979 79		2021	202
SBS Call Account 38,562 27,56 SBS Cheque Account 221 3,26 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments GST 979 79 Total Debtors and prepayments 979 79	Total Current Assets		
SBS Cheque Account 221 3,26 SBS Pettycash 130 18 Total Bank accounts and cash 38,913 31,01 Debtors and prepayments GST 979 79 Total Debtors and prepayments 979 79	Bank accounts and cash		
SBS Pettycash Total Bank accounts and cash Debtors and prepayments GST Total Debtors and prepayments 979 79 79	SBS Call Account	38,562	27,56
Total Bank accounts and cash Debtors and prepayments GST Total Debtors and prepayments 979 79 79	SBS Cheque Account	221	3,26
Debtors and prepayments GST 979 79 Total Debtors and prepayments 979 79			
GST 979 79 Total Debtors and prepayments 979 79	Total Bank accounts and cash	38,913	31,01
Total Debtors and prepayments 979 79	Debtors and prepayments		
		979	79
Total Current Assets 39,892 31,81	Total Debtors and prepayments	979	79
	Total Current Assets	39.892	31.81

1. Property, Plant and Equipment				
Furniture and Fittings				
Furniture and fittings owned	2,949	2,949		
Accumulated depreciation - furniture and fittings owned	(2.710)	(2.625)		

Total Property, Plant and Equipment 239 324

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Furniture and fixtures	144	0	0	26	118
Computers (including software)	180	0	0	59	121
Total	324	0	0	85	239
Last Year					
Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Furniture and fixtures	176	0	0	31	144
Computers (including software)	269	0	0	89	180
Total	445	0	0	120	324

	2021	2020
5. Analysis of Liabilities		
Creditors and accrued expenses		
Accounts Payable	4,796	563
Accruals and prepayments	2,070	2,070
Total Creditors and accrued expenses	6,866	2,633
Employee costs payable		
Holiday Pay accrual	5,089	646
PAYE Payable	-	709
Wages accruals	720	3,052
Total Employee costs payable	5,809	4,406
Unused donations and grants with conditions		
Unused Grants or Donations with repayment conditions current period	20,027	5,752
Total Unused donations and grants with conditions	20,027	5,752

Unused Grants and Donations with Terms and Conditions

Total Furniture and Fittings

	Unspent Portion Current Year	Unspent Portion Previous Year
Department of Internal Affairs Lotteries Grant	\$20023	\$5719
Napier City Council	\$0	\$ 33
Total	\$20023	\$5752

6. Accumulated Funds

Accumulated Funds		
Opening Balance	19,345	18,816
Accumulated surpluses or (deficits)	(11,916)	529
Total Accumulated Funds	7,429	19,345
Total Accumulated Funds	7,429	19,345

7. Commitments

On 7 December 2020 the organisation moved into new premises to The Hive, Hastings and has an initial 12 Months lease at the rate of \$297 per month and a car park at the rate of \$105 per month.

Other than this there are no other significant commitments at balance date.

(Previously on 19 April 2018 the entity had moved into new premises in Hastings and had a three year lease with an annual rent of \$3570.00.

There was a right of renewal, two of three years each, final expiry 30 April 2027, which was not exercised.)

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2021 Last year - nil)

9. Related Parties

There were no transactions involving related parties during the financial year.

10. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

12. Ability to Continue Operating (Covid-19 Specific)

The board of Volunteering Hawke's Bay have assessed the impact of Covid-19 on the ability to operate as a going concern, the board is confident that the entity will operate to the foreseeable future due to the cash reserves available, pre-approved grants from the Support for Volunteering Fund (SVF) and Lotteries Grants including additional funding for Covid Support. The entity continues to be reliant on continued funding from funders. The board is confident the organisation will not have any impact financially with the present or future Covid-19 lockdowns.

Approval of Financial Report

Volunteering Hawkes Bay

For the year ended 30 June 2021

The Trustees are pleased to present the approved financial report including the historical financial statements of Volunteering Hawkes Bay for year ended 30 June 2021.

APPROVED

Pathi Vaibhar Rej

Vaibhav Raj Pathi

Treasurer

05 Oct 2021

Independent Assurance Practitioner's Review Report

Volunteering Hawkes Bay For the year ended 30 June 2021

To the Members of Volunteering Hawkes Bay

I have reviewed the accompanying performance report of Volunteering Hawkes Bay which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2021, the statement of financial position as at 30 June 2021, and the statement of accounting policies and other explanatory information.

Trustees' Responsibility for the Performance Report

The Trustees are responsible on behalf of the entity for:

- a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- b) the preparation and fair presentation of the performance report which comprises:
- the entity information;
- the statement of service performance; and
- the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting Accrual (Not-For-Profit), and
- c) for such internal control as the Trustees determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

Assurance Practitioner's Responsibility

John TP hardall

My responsibility is to express a conclusion on the performance report. I conducted my review of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400 (Revised), Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity, and the review of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Those standards require me to conclude whether anything has come to my attention that causes me to believe that the performance report, taken as a whole, is not prepared in all material respects in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit). Those standards also require that I comply with ethical requirements.

A review of the performance report in accordance with ISRE (NZ) 2400 (Revised) and ISAE(NZ) 3000 (Revised) is a limited assurance engagement. I will perform procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluate the evidence obtained. The procedures selected depend on my judgement, including the areas identified where a material misstatement is likely to arise and includes performing procedures to obtain evidence and evaluating whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand) and ISAE (NZ) 3000 (Revised). Accordingly, I do not express an audit opinion on the performance report.

Other than in my capacity as assurance practitioner I have no relationship with, or interests in, Volunteering Hawkes Bay.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that:

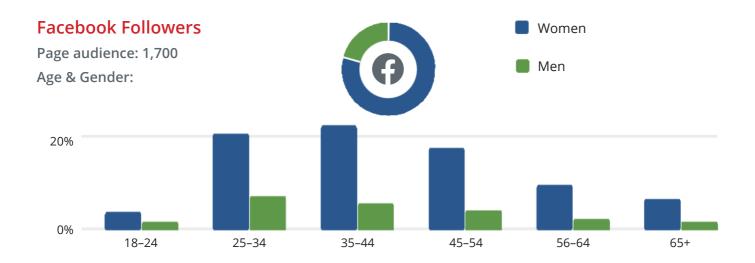
- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are not suitable;
- b) the performance report does not present fairly, in all material respects:
- the financial position of Volunteering Hawkes Bay as at 30 June 2021, and of its financial performance and cash flows for the year then ended; and
- the entity information and its service performance for the year then ended in accordance with Public Benefit Entity Simple Format Reporting Accrual (Not-For-Profit).

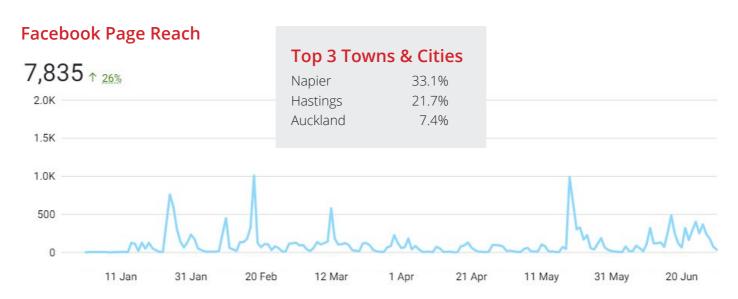
Peter Rendell Chartered Accountant

October 2021

Napier

Social Media Presence

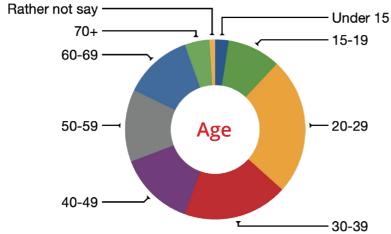




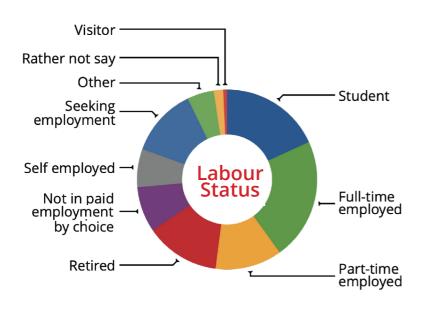
TOP FACEBOOK POSTINGS	Reach	Likes and reactions	Comments	Shares	Link clicks
Love this	534	13	1	7	10
Thank you to all the 31 nominees that participated in the 16th Volunteer Excellence Awards at the	463	14	1	1	47
Hey everyone, Resource urgently need a space in Napier to store the contents of the criterion. It will	412	4	1	4	9
Thank you for the kind words Councillor Maxine Boag	328	9	0	0	25
POST SHARE	321	6	1	0	12
POST SHARE	309	8	5	3	13
Congratulations everyone	298	9	0	0	5
POST SHARE	294	3	0	1	13
POST SHARE	291	8	1	0	16
I would like to thank Heretaunga Women's Centre for letting us understand Matariki.	285	1	0	1	8
Nominate volunteers for the Excellence Awards. Anyone can be nominated - individuals from any age,	280	3	0	2	2
Nominations have been extended to close on the 5th June	272	8	2	2	9
POST SHARE	258	10	0	0	1
POST SHARE	251	3	0	0	5
One of the beauties about volunteering is how they often lead to employment opportunites. It was	248	4	0	2	2
We are supporting this great idea.	239	6	1	1	10
POST SHARE	238	10	1	1	2
The individual award went to Alasdair MacLeod from Big Brothers Big Sisters for his 6 year	233	6	0	0	5
The Governance Award went to the Board of Citizens Advice Bureau in Napier Presented by	224	12	1	0	10
The Team Award went to The Multi-cultural Association for their efforts during Covid-19 Presented and judged by Ken Simons Secretary of our Board.	219	5	0	1	9

Volunteer Activity & Makeup

Activity includes: record created, application submitted or referral processed 1 January 2021 – 30 June 2021



Rather not say/ gender diverse Male 67 Gender Female 222



Volunteer Numbers

Active	292
Records created	291

Location	
Hastings	127
Havelock North	18
Napier	139
Waipawa	2
Waipukurau	5

1

Other

Ethnicity	
African	5
Asian	8
Australian	2
British	5
Chinese	9
European	28
Indian	16
Korean	2
Māori	24
NZ European	47
New Zealander	118
North American	1
Other	5
Pacific Isles	2
Pakistani	1
Rather not say	2
South African	11
South American	3
Sri Lankan	3



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